



Fairhaven Golf Club

Oakwood Avenue, Lytham St. Annes, Lancashire FY8 4JU

Private Function Booking Form

Date of Function.....

Name of Group.....

Organiser..... Contact Phone No.....

Address.....

Nature of Function (wedding, Funeral, Birthday etc.).....

Number in Party..... No. Members.....

Accommodation Requirements.....

Dance Floor Required Yes/No

Catering Requirements

A full list of guests will be required one week prior to the event.

Signed..... Organiser.....

Facility Fees:

Non-Members Function: £80

Non-Members Function + Dance Floor: £120

Member & Non Members Function: £40

Member & Non Members Function + Dance Floor: £80

Members only: No Charge

Members only + Dance Floor: £40

The completed form should be returned to the Secretary.

Approved..... Secretary Date.....
For & on behalf of Council

Facility Fee £.....Received Date.....

Please Note: All lettings are subject to availability of the date requested . Official Club functions take precedence. A facility fee will be rendered for the hire of the premises. All food and drink must be purchased through the official club outlets. Prior discussion with Stewards/Caterer should not be construed as acceptance of the booking. Approval of applications subject to Council approval whose word shall be final.

Social Events & Private Functions - Fees & Terms and Conditions

Members & guests are asked to respect the rules of the club. These are available on request. The following must be noted in particular by social or function organisers.

All bookings are subject to availability of the date requested; Official Club functions take precedence.

A facility fee will be rendered for the hire of the premises. All food and drink must be purchased through the official Club outlets. Prior discussion with the Food & Beverage Manager or staff should not be constructed as acceptance of the booking. Approval of applications is subject to Council approval whose word shall be final.

Payments

A 25% deposit will be required. Balances may be paid in advance, on the day, or by invoice if prior arrangement agreed.

Cancellation Policy

If you cancel your booking more than 4 weeks before your event/function date, you will not incur any additional charge.

If you cancel your booking less than 4 weeks before your event/function, there will be a charge of 50% of the agreed costs.

Failure To Cancel Your Booking

If you fail to cancel your booking, there will be a charge of 100% of the agreed costs.

Mobile Phones

The use of mobile phones is strictly prohibited both on the golf course and in the Clubhouse. They may however be used in the car park areas.

Insurance

- 1) The Club has no insurance covering personal property of Visitors. Visitors are advised to effect their own insurance.
- 2) The club has no insurance covering injury or damage caused by Members or Visitors to third parties or to property. Visitors must effect their own insurance to cover this risk.

Dress Code

Guests are expected to respect the traditions of the Club and maintain exemplary standards of dress at all times. Failure to meet the dress standards will mean that you will be asked to leave the Club or the Course.

Smart casual dress maybe worn within the Clubhouse and Course at any time, subject to the following conditions:

- a) **Trousers** - Denim jeans or similar denim wear (whatever colour), 'combat' style trousers with enlarged pockets and or excessive zips **may not** be worn.
- b) **Footwear** - Trainers and similar footwear **may not** be worn.
- c) **Outdoor & Waterproof clothing** - **may not** be worn in any social area of the club and must be hung in the appropriate spaces provided (outside the social areas).
- d) **Jackets, Shirts and Ties** - will be mandatory in the Dining Room after 7.00pm.

The Council has delegated sole judgement of what is acceptable to the Secretary and the Food & Beverage Manager in respect of the Clubhouse.